



COLLINS CHABANE LOCAL MUNICIPALITY



**COLLINS CHABANE
LOCAL MUNICIPALITY**
Since 2016



EXTERNAL ADVERTISEMENT

COLLINS CHABANE LOCAL MUNICIPALITY INVITES EXTERNALLY SUITABLY QUALIFIED CANDIDATES TO FILL THESE VACANT POSITIONS WITH ITS ESTABLISHMENT.

DEPARTMENT: CORPORATE SERVICES


REF CS 01/28/10/2020

POST : ORGANISATIONAL DEVELOPMENT OFFICER

POST LEVEL : POST LEVEL 13

SALARY SCALE : R522 678.42-R535 789.91

QUALIFICATION REQUIREMENTS

- ✓ Grade 12 certificate and National Diploma in Workstudy/ Operations Management/ Production Management /Management Services or Relevant and Equivalent Qualification. **NB Attach Qualification academic record**
- ✓ 2 Years relevant experience in related field.
- ✓ Computer literacy. 
- ✓ Be able to work under pressure.



- ✓ Valid motor vehicle driver's license

Key Performance Areas:

- ✓ Conduct structural design investigations and research.
- ✓ **Coordinate the development of Job descriptions/profiles**
- ~~✓ Conduct Job Evaluation process~~
- ✓ **Conduct and implement workstudy investigations**
- ✓ **Coordinate development of procedure manuals**
- ✓ **Coordinate form designs services**
- ✓ **Coordinate and implement change management**

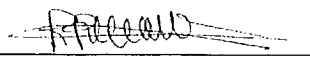
Collins Chabane Local Municipality has a firm commitment to the advancement of designated groups, including women and disable. Forward your application on the Council's prescribed application form with a copy of CV and certified qualifications to The Acting Municipal Manager, Private Bag 9271, MALAMULELE, 0982. Application Forms can be collected from DCO Offices, Malamulele or can be downloaded from www.collinschabane.gov.za . For more information, contact Manager HR, Ouma Napo on 015 851 0110. Please note: **applications received after the closing date will not be accepted. No fax and emailed applications will be accepted.** Further note that successful candidates will be subjected to security, qualification and credit check.

If no response is received from Collins Chabane Local Municipality within 90 days after closing date, it must be regarded that your application has not been successful. The municipality reserve the right to appoint.

Publication Date: 28 January 2020.

The Closing Date: 14 February 2020.

Approved and not approved by:


RR SHILENGE
ACTING MUNICIPAL MANAGER

27/01/2020
Date